



**Request for Proposal # K151
Administrative Services - Uniform Medical Plan**

January 8, 2010

The Washington State Health Care Authority is pleased to release this RFP to provide administrative services for the Uniform Medical Plan.

This RFP reflects an intensive effort to clearly communicate the needs and expectations of the HCA, the Uniform Medical Plan, and its enrollees. Any previous documents should be disregarded.

Susan DeBlasio is the sole point of contact for this RFP and can be reached by email at: contracts@hca.wa.gov

Communication with any other person at HCA regarding this RFP may result in disqualification. Current HCA contractors are strongly advised to communicate this restriction with their staff.

For your convenience, the RFP schedule is provided below.

ACTIVITY	DUE DATE / TIME
RFP RELEASED	January 8, 2010
LETTERS OF INTENT DUE	January 15, 2010 - 3:00 pm, PST
PHASE 1 QUESTIONS DUE	January 15, 2010 - 3:00 pm, PST
MODEL CONTRACT DRAFT STATEMENT OF WORK ISSUED	January 20, 2010
BIDDERS CONFERENCE (PHASE 2 QUESTIONS DUE)	January 20, 2010
PHASE 3 QUESTIONS DUE	January 22, 2010 - 3:00 pm, PST
PROPOSALS DUE	February 26, 2010 - 3:00 pm, PST
EVALUATIONS COMPLETED	March 26, 2010
FINALIST PRESENTATION(S)	March 29, 2010 – April 2, 2010
ANNOUNCEMENT of APPARENTLY SUCCESSFUL BIDDER	April 6, 2010
CONTRACT SIGNED	May 8, 2010
CONTRACTED SERVICES BEGIN	January 1, 2011